



**Budget & Planning**

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February 28, 2022

Via E-Mail Only

To: Chief Business Officers  
Budget Officers

From: Aimee Arnold  
UW System Administration Office of Budget and Planning

Re: 2022-23 Initial Annual Budget Allocations

The 2022-23 initial planning allocations have been entered into the Plan UW planning allocation system. You can view the allocation reports for your institution by going to the “UWSA Allocations” card from your Plan UW home screen. Instructions for how to use the online system can also be found on slides 26-38 of the planning allocation training slides located here: [https://www.wisconsin.edu/budget-planning/system-project/training/PlanUW-Planning-Allocations-Training-Deck\\_FINAL.pptx](https://www.wisconsin.edu/budget-planning/system-project/training/PlanUW-Planning-Allocations-Training-Deck_FINAL.pptx).

The pay plan allocations reflect funding that was included in the 2021-23 JCOER approved compensation adjustments. Pay Plan items included in the initial allocations are (allocation number follows the name below):

- 2022-23 – FY23 Portion of 2% FA/AS/LI Pay Plan Effective January 2, 2022 (101)
- 2022-23 – FY23 Portion of 2% Grad Assist Pay Plan Effective January 2, 2022 (102)
- 2022-23 – FY23 Portion of 2% Univ Staff Pay Plan Effective January 2, 2022 (103)
- 2022-23 – FY23 Portion of 2% Senior Executive Pay Plan Effective January 2, 2022 (104)
- 2022-23 – FY23 2% Summer Session Pay Plan Effective January 2, 2022 (105)
- 2022-23 – FY23 Portion of FY22 2% Sr Execs Pay Plan from Sys to Institutions Eff Jan 2, 2022 (106)
- 2022-23 – FY23 Portion of Unfunded 2% Pay Plan Costs Effective January 2, 2022 (110)
  
- 2022-23 – FY23 Portion of 2% FA/AS/LI Pay Plan Effective January 1, 2023 (117)
- 2022-23 – FY23 Portion of 2% Grad Assist Pay Plan Effective January 1, 2023 (118)
- 2022-23 – FY23 Portion of 2% Univ Staff Pay Plan Effective January 1, 2023 (119)
- 2022-23 – FY23 Portion of Unfunded 2% Pay Plan Costs Effective January 1, 2023 (124)

## **ALLOCATION INFORMATION**

**2022-23 – FY23 Portion of 2% Pay Plan for FA/AS/LI, Graduate Assistants, University Staff, Summer Session, and Senior Executives Effective January 2, 2022:** These allocations provide funding for the 2022-23 portion of the 2% pay plan increases approved by JCOER, effective January 2, 2022. These allocations are based upon the October 2020 payroll.

Due to the Senior Executive rates not having gone to the Board of Regents for approval in time to include in the FY22 budget, funds for the Senior Executives had to be held centrally. An allocation to transfer funds to the campuses has been included in FY23.

**2022-23 Unfunded Pay Plan Costs Effective January 2, 2022:** These items allocate reductions to reflect the unfunded pay plan costs related to the fee share of compensation and the associated fringe benefit adjustments in 2022-23 due to the tuition freeze. The allocations have been distributed based on each institution's share of the UW System's pay plan allocation. This item has been allocated as "undistributed". Please see the "Additional Forms" section below regarding the process for allocating these undistributed funds.

**2022-23 – FY23 Portion of 2% Pay Plan for FA/AS/LI, Graduate Assistants, and University Staff, Effective January 1, 2023:** These allocations provide funding for the 2022-23 portion of the 2% pay plan increases approved by JCOER, effective January 1, 2023. This allocation is based upon the October 2020 payroll.

Senior Executive rates for the January 1, 2023 pay plan have not yet gone to the Board of Regents for approval. Funds for the Senior Executives are being held centrally and will be transferred to campuses later in FY23 with an allocation following in FY24

**2022-23 Unfunded Pay Plan Costs Effective January 1, 2023:** These items allocate reductions to reflect the unfunded pay plan costs related to the fee share of compensation and the associated fringe benefit adjustments in 2022-23 due to the tuition freeze. The allocations have been distributed based on each institution's share of the UW System's pay plan allocation. This item has been allocated as "undistributed". Please see the "Additional Forms" section below regarding the process for allocating these undistributed funds.

## **ADDITIONAL FORMS**

**Distribution of Undistributed:** The Unfunded Pay Plan Costs allocation was built into the allocation system as "undistributed", allowing institutions the greatest flexibility on how it will be built into the budget. The form for reporting the actual distributions back to System Administration can be found on the UWSA website at: <https://www.wisconsin.edu/budget-planning/annual-operating-budget/#forms-and-templates> and is called "2022-23 Distribution of Undistributed Template." Please submit a separate form for each allocation. The fringe benefit rates that can be used for these distributions are included in the forms.

Questions regarding CAT related issues should be directed to Jen Goytowski ([jgoytowski@uwsa.edu](mailto:jgoytowski@uwsa.edu)). Distribution of undistributed related issues should be directed to Chrissy Klappa ([cklappa@uwsa.edu](mailto:cklappa@uwsa.edu)). Other general budget related questions can be sent to me at [aarnold@uwsa.edu](mailto:aarnold@uwsa.edu).

CC: President Thompson  
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