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**Subject:** 2019-20 Budget Development Timeline  
**Date:** Monday, January 07, 2019 8:25:45 PM  
**Attachments:** [Chap1 FY20 Final.pdf](#)

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Budget Officers,

Attached is a preliminary version of Chapter 1 of the annual budget instructions for 2019-20, which include our estimated timetable for the 2019-20 budget development process. We will provide updates and additional instructions as information becomes available. Please note that although the Board of Regents requested that a 3% pay plan be included in the FY20 budget, we will not know whether that will be included in the final budget that is passed into law until later this summer. If a pay plan is included in the final biennial budget, or other large scale changes are made that were unknown during the spring budget build, we will reopen the budget for a Phase II of budget development in late summer or early fall.

Please note that we plan to initialize the Compensation Administration Tool (CAT) Data on January 22nd. The CAT will be updated with current HRS Job and Commitment Accounting data for faculty/academic/limited staff and university staff. Users can begin using the CAT at that time. If you have any questions, please contact the Budget Office.

Look forward to seeing many of you at the training sessions for the new Planning and Budgeting Cloud Solution (PBCS) Tool in the coming weeks!

Thanks and Happy New Year!

Jennifer